

Eligibility for Star Recorder Degree

(WOTM General Laws, Section 111)

While serving as Recorder the following requirements shall be met:

1. The Chapter shall earn the Award of Achievement.
2. The co-worker shall be elected and installed as Recorder on or before July 31st and shall serve in this capacity through April 30th.
3. The Recorder shall sponsor and have enrolled into the chapter in which she holds her installed position two (2) or more candidates between May 1st and April 30th.
4. The Financial Report shall be transmitted to Moose International by the 10th of each month.
5. The Recorder shall sort the active membership into the nine (9) Chapter Development Committees and provide a list to the Senior Regent.
6. She shall attend a 2-HOTT Training Session.
7. She shall attend the Annual Women of the Moose Training Session.
8. All Tax and Government Reports, including the Form 990-Exempt Organization and Form 944 shall be filed and paid on time, when applicable.
9. All receipts and expenditures are recorded accurately and properly balanced.
10. All applications shall be transmitted to Moose International immediately upon receipt.
11. Membership records, reports and files shall be kept current. Membership updates and status changes shall be reported weekly. Committee Activity Night and fundraising information shall be reported to Moose International as required.

If the Recorder does not fulfill the above qualifications, or if it determined that any records have been falsified, or that the Audit Committee did not verify the monthly financial reports, the Star Recorder Degree shall not be awarded or the degree may be revoked, or removed as appropriate in the sole discretion of Moose International. This action is to be taken only after verification is done by investigation.